



BOARD OF COMMISSIONERS' MINUTES

Tuesday, August 29, 2017, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:04 AM on August 29, 2017 by Chair of the Board Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Chair; Commissioner Mark Higgins, Vice-Chair; Commissioner Steven G. Dershem; Administrator, Margaret Gray; Deputy Administrator, Natalie Corman; and Executive Secretary, Natalie Bird.

III. PUBLIC COMMENT

Representatives from the news media included Emma Gosalvez, Sean Yoder, Gary Sinderson, Sarah Rafacz, and Jackie Padilla.

County Personnel present included Bryan Sampsel, Sue Hannegan, Matt Milliron, Leah Raker, Vicki Keith, Julia Sprinkle, Cathy Arbogast, and Krista Davis.

Visitors present included Danielle Joliet, Denise McCann, Tara Peters, Marisa Vicere, and Al Vicere.

CNET staff were present.

IV. MEETING MINUTES

Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the Board of Commissioners' meeting held Tuesday, August 22, 2017.

- A. Proclamation No. 27 of 2017 – Commissioner Pipe welcomed Marisa Vicere of the Jana Marie Foundation. This will be the fifth year the Commissioners have made a proclamation for suicide awareness and prevention, a topic that affects many in Centre County and beyond. Marisa works to raise awareness and promote mental well-being in our community. Events in September highlighting suicide prevention month include the Suicide Prevention Rally on September 5th; An Evening of Hope, Healing and Remembrance on September 10th; and a public course QPR – Question, Persuade, and Refer on September 19th. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to proclaim the month of September 2017 as “Centre County Suicide Awareness and

Prevention Month” and September 10, 2017 as “Centre County Suicide Awareness and Prevention Day”.

- B. Proclamation No. 29 of 2017 – Commissioner Pipe welcomed members of the HOPE Initiative Cathy Arbogast, Danielle Joliet, Denise McCann, and Tara Peters. August 31st is internationally recognized as Overdose Awareness Day. As we look at the impact substance abuse has on residents of Centre County, Cathy said that the disease of addiction affects one in four households in Pennsylvania. In coordination with Overdose Awareness Day the HOPE Initiative will hold a Candlelight Remembrance Vigil on September 2nd to remember and honor the lives of loved ones lost to the disease of addiction. Danielle Joliet is proud to live in a community that continues to come together to build a recovery ready community. Focusing her efforts on prevention of drug and alcohol use with adolescents, Denise McCann of the Youth Service Bureau has noticed that children are becoming more accepting of the idea of drug use. Children and Youth Services intake supervisor Tara Peters sees staff come in contact with people who experience addiction issues regularly and while they try to keep families as intact as possible, addiction can make that very challenging. Expressing his pride in the HOPE Initiative, Commissioner Dershem noted that as a community we need to continue to come together to provide help, education, and raise awareness for mental health issues and addiction. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to proclaim August 31, 2017 as “Overdose Awareness Day” in Centre County.
- C. Liquid Fuels Payment – On a motion made by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to authorize payment in the amount of \$40,000 to Potter Township for completion of liquid fuels project #17-14218-001 for the paving of T-525 Tusseyville Road– Dept. 411.
- D. Commissioner Higgins reported the check of the week was to Joel Confer Ford of Bellefonte in the amount of \$7,244.24. He made a motion to approve the check run in the amount of \$847,079.32 dated August 24, 2017. Commissioner Dershem seconded the motion and the check run was unanimously approved.
- E. Children and Youth Services
- i. Julia Sprinkle requested that the Board approves the following item:
 - a. Approve the quarterly reports for the period of April 1, 2017 through June 30, 2017. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve this item – Dept. 511.

- ii. Julia Sprinkle, Leah Raker, and Vicki Keith requested that the Board reviews the following items and move them to the August 31, 2017 Consent Agenda. Julia highlighted some details from the Needs Based Plan and Budget. This year Children and Youth Services developed a caseworker retention work group that identified some items that can be improved upon. This past year they experienced a 40% turnover in staff, in 2018 CYS will be requesting to add a Fiscal Technician to help meet state requirements and Vicki reviewed requirements of the budget estimate with the County share of \$2,010,591 and the State share of \$7,017,631. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to move items a-b to Thursday's Consent Agenda.
 - a. Fiscal Year 2018-2019 Children and Youth Needs Based Plan and Budget Estimate – Dept. 511.
 - b. A CWIS data sharing agreement with Centre County Children and Youth Services. The agreement is for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- iii. Julia requested that the Board reviews the following items and move them to the September 5, 2017 Consent Agenda. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to move items a-j to next Tuesday's Consent Agenda.
 - a. A contract renewal with Keystone Adolescent Center Inc. To provide foster/residential services for dependent/delinquent youth. The contract total is \$153 with the source of funding as follows: State \$122 and County \$31 for the period of July 1, 2016 through June 30, 2017 – Dept. 511.
 - b. A contract with County Commissioner Association of Pennsylvania (CCAP) to provide CAPS technical support. The contract total is \$200 with the source of funding as follows: State \$160 and County \$40 for the period of April 1, 2017 through June 30, 2017 – Dept. 511.
 - c. A contract addendum with Avanco International Inc. to extend a provider agreement for three months for the period of July 1, 2017 through September 30, 2017 – Dept. 511.
 - d. A contract addendum with Avanco International Inc. to extend a consulting agreement for three months for the period of July 1, 2017 through September 20, 2017 – Dept. 511.

- e. A contract with Western PA CARES for Kids to provide forensic interview services. The contract total is \$350 which is funded as follows: State \$280 and County \$70 for the period of July 1, 2017 through June 30, 2018 – Dept. 511
- f. A contract renewal with A Mindful Village to provide counseling services. The contract total is \$1,000 with the source of funding as follows: State \$800 and County \$200 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- g. A contract renewal with Kindercare to provide childcare services. The contract total is \$13,000 with the source of funding as follows: State \$10,400 and County \$2,600 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- h. A contract renewal with County Commissioner Association of Pennsylvania (CCAP) to provide CAPS technical support. The contract total is \$800 with the source of funding as follows: State \$640 and County \$160 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- i. A contract with Aimee Senott to provide counseling services. The contract total is \$17,000 with the source of funding as follows: State \$13,600 and County \$3,400 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- j. A contract renewal with the Centre County Public Defender to be guardian ad litem. The contract total is \$175,954 with the source of funding as follows: State \$87,977 and County \$87,977 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.

F. MH/ID/EI

- i. Natalie Corman requested that the Board approves the following item:
 - a. Approve a letter of agreement with Tuscarora Intermediate Unit 11 (TIU). This will allow the TIU, through the Department of Education – Office of Child Development and Early Learning, to disperse grant funds to approved grantees for training and technical assistance to early intervention programs. These state funds have been awarded to programs to focus on a program priority area addressing social relationships, language, and early literacy or early childhood outcomes. The grant total is \$20,000 for the period of July 1, 2017 through June 30, 2018. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the agreement with Tuscarora Intermediate Unit 11 –Dept. 561.

- ii. Natalie Corman requested that the Board reviews the following items. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to move items a-h to next Tuesday's Consent Agenda.
 - a. A contract addendum with the Youth Service Bureau to allow for funds to provide performance based drug and alcohol and gambling prevention services in the amount of \$84,550, increasing the contract maximum from \$133,673 to \$218,223. The contract will be funded as follows: State \$208,010 and County \$10,213 for the period of July 1, 2016 through June 20, 2017 – Dept. 562.
 - b. Addendum No. 2 with The Arc of Centre County to allow for funds to provide additional family support services for intellectual disability in the amount of \$6,880 increasing the contract maximum from \$131,363 to \$138,243. The contract will be funded as follows: State \$131,773 and County \$6,470 for the period of July 1, 2016 through June 30, 2017 – Dept. 561.
 - c. Addendum No. 2 with Crossroads Counseling, Inc. to modify funding available for additional services to include medication assisted therapies (induction of suboxone and vivitrol) and partial hospitalization services in the amount of \$27,041 decreasing the contract maximum from \$268,561 to \$241,520 for the period of July 1, 2016 through June 30, 2017 –Dept. 562.
 - d. A contract renewal with Treatment Trends, Inc. to provide drug and alcohol services including halfway house services and non-hospital detoxification rehabilitation. The contract total is \$5,000 which is state funded for the period of July 1, 2017 through June 30, 2018 – Dept. 562.
 - e. A contract renewal with Pyramid Healthcare, Inc. to provide drug and alcohol services including non-hospital detoxification, non-hospital rehabilitation, partial hospitalization, halfway house services, and methadone maintenance. The contract total is \$60,000 which is state funded for the period of July 1, 2017 to June 30, 2018 – Dept. 562.
 - f. A contract renewal with Sunny Days Adult Living Center to provide intellectual disability services including community based in home and community supports, community participation, and companion services. The contract total is \$19,750 which is funded as follows: State \$18,840 and County \$910 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.

- g. A contract renewal with Pamela Cosper to provide intellectual disability services including certified interpreter services. The contract total is \$5,500 which is funded as follows: State \$5,246 and County \$254 for the period of July 1, 2017 through June 30, 2018 – Dept. 562.
 - h. A contract renewal with Care for People Plus, Inc. to approve a letter of agreement to provide intellectual disability services including community based in-home supports, companion services, homemaker/chore services, and respite care. The contract total is \$16,300 which is funded as follows: State \$15,549 and County \$751 for the period of July 1, 2017 through June 30, 2018 – Dept. 561
- G. **Planning** - Following motions by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to move items i-iv to next Tuesday's Consent Agenda.
 - i. Matt Milliron requested the Board review a revision to the Federal fiscal year 2013 CDBG contract to reallocate \$9,105 in left over funds from the Madisonburg (\$6,289) and Woodward (\$2,816) water system projects. The funds to be re-allocated to the Unionville Borough master water meter project originally funded with Federal fiscal year 2015 CDBG funds. The \$9,105 in PA Department of Community and Economic Development funds are for the period of February 13, 2014 through February 12, 2019 – Dept. 817.
 - ii. Sue Hannegan requested that the Board review a contract with Rodgers Clock Service for the repair and rehabilitation of the four clocks located in the Courthouse cupola. This will repair damage and deterioration to the clock faces and resolve timing issues, the work will be completed in the fall of 2017. The contract total is \$16,050 for the period of July 27, 2017 through October 27, 2017 – Dept. 971.
 - iii. Execute a Memorandum of Understanding for the preliminary land development plan for All Storage Solutions, LLC; CCPCDO File No. 113-17. This proposal constitutes a preliminary plan submission showing the development of six (6) self-storage buildings ranging in size from 40' x 190' (7,600 sq. ft.) to 50' x 255' (12,750 sq. ft.) as well as corresponding infrastructure to service the proposed land development activity. Located along the eastern boundary of Rock Road (T-376) at its intersection with Fox Hill Road (T-784) in Benner Township – Dept. 151.

- iv. Execute a Memorandum of Understanding (MOU) for the final land development plan Stoltzfus Storage Sheds CCPCDO File No. 113-17. This proposal constitutes a final plan submission showing the development of one (1) building addition (being 7,680 sq. ft.) and a power room accessory building (being 312 sq. ft.) as part of the developer's existing storage shed manufacturing facility located along Shaffertown Road (T-670) in Miles Township – Dept. 151.

V. CONSENT AGENDA

Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board unanimously approved Consent Agenda items A-D.

- A. Adult Services – Request that the Board approves the State Food Purchase Program (SFPP) Expense and Data Report for FY 16-17 so that it may be submitted to the Pennsylvania Department of Agriculture by September 18, 2017. The total amount expended was \$94,248 for the period of July 1, 2016 through June 30, 2017 – Dept. 501.
- B. Aging – Request that the Board approves a contract renewal with Mid Penn Legal Services to provide legal services to seniors upon referral from the Centre County Office of Aging. The contract rate is \$79.44 per hour, not to exceed 85 hours, for the period of July 1, 2017 through June 30, 2018 – Dept. 520.
- C. Emergency Services – Request that the Board approves a contract proposal from Mission Critical Partners (MCP) allowing them to provide representation for 9-1-1 in communication with Spillman and the consortium project manager for the Computer Aided Dispatch and Records Management System (RMS) Interface management project. MCP would assist us by participating on bi-weekly calls and working with both the CAD vendor and the consortium vendors to ensure that any proposed changes have no negative impact on operations either from an operational or financial standpoint. MCP would not be replacing 9-1-1 staff, but would be supplementing them with staff that are very knowledgeable on these types of interfaces. The contract total is \$15,000 which is state funded for the period of August 29, 2017 through June 29, 2018 – Dept. 354.
- D. Commissioners – Approve a contract addendum with MaherDuessel to conduct the County's 2017 audit and extend the existing contract for one year – Dept. 111.

VI. DISCUSSION ITEMS

- A. Margaret Gray presented the Board with a proposed policy for Section 504 of the Rehabilitation Act of 1973. In November 2016 a resolution was adopted appointing Krista Davis, the County's Risk Manager, as the 504 Officer. Margaret welcomed Krista Davis and Matt Milliron to provide additional details on the proposed policy. Krista explained the purpose of Section 504 of the Rehabilitation Act of 1973 is to

protect qualified individuals from discrimination based on their disability. The policy designates an officer to oversee the County's compliance with the policy, establishes a self-evaluation process, the need for modifications, and a grievance procedure for any person who believes they have been discriminated against. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to move this item to next Tuesday's Consent Agenda.

- B. Commissioner Higgins announced that the Public Workshop for Project Modifications for the Improvement of the Environment at F.J. Sayers Dam and Reservoir has generated great interest in the community. For space that is more adequate the workshop has been moved to the Bald Eagle Area Middle School and High School.
- C. The Department of Community and Economic Development recently released "Pennsylvania's Best Locations for Launching Your Next Tech Company". Commissioner Higgins was honored to report that State College is on the list as number six.
- D. Commissioner Dershem reported that Chief Danneker of the Spring Township Police Department has been working hard to establish a law enforcement shooting facility in Centre County. The consensus of the Board was for Commissioner Dershem to continue working with Chief Danneker and keep them updated as they continue to make progress.

VII. RECOGNITIONS

Aaron Benesch of Boy Scout Troop 380 of Boalsburg earned the Eagle Rank. A Court of Honor was held on August 26th to recognize this achievement.

VIII. C-NET REQUESTS

IX. REPORTS – ANNOUNCEMENTS

- A. Commissioner Dershem reported there are 107,320 registered voters in Centre County. The precinct of the week is #61 Liberty Township with 923 registered voters. They had 182 ballots cast in the May primary with a 19.72% voter turnout.
- B. Announcements
Commissioner Pipe announced that the Centre County Government Offices will be closed on Monday, September 4, 2017 in observance of Labor Day.

X. EXECUTIVE SESSION REPORT

The Board will meet in executive session following this meeting.

XI. PUBLIC MEETING SCHEDULE

Thursday, August 31, 2017

Finance Committee Meeting – 9:00 AM – Room 146WB

BOC/Salary Board – 10:00 AM – Room 146WB – AS NEEDED

EBT Meeting – 11:00 AM – Room 146WB

Tuesday, September 5, 2017

BOC Meeting – 10:00 AM – Room 146WB

Thursday, September 7, 2017

BOC/Salary Board – 10:00 AM – Room 146WB – AS NEEDED

XII. ELECTION ANNOUNCEMENTS

Tuesday, October 10, 2017

Last day to REGISTER before the November election.

XIII. QUESTIONS FROM THE PRESS

- XIV. The meeting moved into executive session at 11:15 AM following a motion made by Commissioner Higgins, seconded by Commissioner Dershem, and unanimously approved by the Board. Executive session was adjourned at 11:31 AM.

ATTEST:

Margaret N. Gray
Administrator